VIMLAN TAX SERVICES, LLC.

VIMLAN TAX

Reset Form

NAVIGATING YOUR FINANCIAL SUCCESS

2011 **Tax Questionnaire**

Print Form

Full Name (as on SSN Card): DOB: US Visa Type Issued: SSN #:

Spouse: (as on SSN card/ITIN Ltr): DOB: US Visa Type Issued: SSN or ITIN #:

Street Address: OR Select if Applicable...for Spouse

City: State/Province: ZIP/PIN Code:

US Cell #: Foreign Ph #s: Personal Email Address(es):

Bring all the following if applicable, and mark the appropriate checkbox. NA means not applicable: Yes No NA

1. **W2s** (from each of your jobs) and/or **W2-Gs** (for gambling winnings, if you play lotto or gamble)........ ☐ ☐ ☐
2. **1099-Int** (Interest Earnings from Bank and Cash Deposit Accounts)........ ☐ ☐ ☐
3. **1099-Div** (Dividend Earnings from Stock, Mutual Fund Accounts)........ ☐ ☐ ☐
4. **1099-B** (Brokerage Statement for Sale of Mutual Funds & Stocks; **GAINSKEEPER IS HELPFUL, IF YOU HAVE IT**........ ☐ ☐ ☐
5. **1099-R** (Retirement account, e.g. IRA or 401K transfer/rollover/liquidation)........ ☐ ☐ ☐
6. **1099-M** (Any self employed income you may have earned). ***And/or SSA-1099*** (only if you are collecting Social Security Payments)........ ☐ ☐ ☐
7. ***Homebuyer Credit:*** *DID YOU TAKE $7,500 CREDIT ON YOUR 2008 TAX RETURN? Or if you claimed $8,000 credit, did you sell or move/out of home?* ☐ ☐ ☐
8. **1099-G** (State Refund from last year, one for each state OR Unemployment Earnings)........ ☐ ☐ ☐
9. **1098-INT** (mortgage interest)........ ☐ ☐ ☐
10. **1098-E** (student loan interest)........ ☐ ☐ ☐
11. **1098-T** (Student tuition statement -- See question 21. below)........ ☐ ☐ ☐
12. **Property tax statements** (for all real estate you own - NEED County PIN Numbers)........ ☐ ☐ ☐
13. **HUD-1 Closing Settlement Statements** (for any property you bought or sold last year)........ ☐ ☐ ☐
14. **K1s** (are you a partner or a shareholder in any company such as an LLC or S-Corp? Your losses/earnings are shown on this K1 statement)...... ☐ ☐ ☐
15. **1099-C** (Cancellation of Debt) if you have cancelled Debt (credit cards), or any Foreclosures on your real estate properties..... ☐ ☐ ☐
16. **1099-A** (Strictly for any Foreclosures on your real estate properties, such as your home........ ☐ ☐ ☐

If you wish to do direct deposit refund/auto draft your tax, please provide following: Bank Name:

Routing #: Account #:

17a. Timeline of states & counties you **LIVED** in during 2011:

17b. Timeline & states & counties you **WORKED** during 2011:

18. If not a GC Holder or US Citizen, give first entry date & # of days present in USA from 2009-2011, EXCLUDING TRAVEL DAYS! 1st US Entry Date between 2007-2011: 2009: 2010: 2011:

Yes No NA

19. Made any energy improvements last year such as windows, doors, or insulation, etct? If yes, provide amt & invoice. ☐ ☐ ☐

20. Did you move more than 50 miles due to a change in employment........ ☐ ☐ ☐

A. If yes, provide unreimbursed cost amount (you must have proof in forms of receipts)

B. How many total miles did you move from your old home, to your new home? No proof needed.

21. How much did you spend on books and tuition? Sometimes **1098-T** statement can be wrong. *Also deductible on Oregon Return, if you are filing Oregon state return.*

A. Out of Pocket Tuition Cost: B. Out of Pocket Books Cost (Must have Proof): ☐ ☐ ☐

22. Did you buy a lot of things (including on internet and any vehicles) last year? If so, please indicate your **TOTAL SALES TAX PAID** on all goods purchased last year here. Also, please **provide car sales invoice.**

22a. Provide make, model, and year of car, if a hybrid, for *possible* vehicle credit.:

23. Have you contributed or will you be contributing (deadline 04/18) to your, and/or your wife's ROTH/ or regular IRAs? ☐ ☐ ☐

Your Account: Amount: Wife's Account: Amount:

24. Did you earn any interest income in any foreign bank accounts, e.g. in Canada, India, UK. **OR** any income whatsoever from foreign sources? ☐ ☐ ☐

A. Foreign Interest Earnings: B. Income: C. Did you at any time during last year, have $10,000 or more in foreign bank & brokerage accounts? If yes, fill the TD 90-22.1, available on our website here; **ALSO,** Form 8938 is a new form required. ☐ ☐ ☐

25. Were your PAYMENTS for medical expenses for you or a family member equal to or more than 7.5% of your total income last year? **If yes, provide a categorization of expenses on a separate sheet.** Total You Spent: ☐ ☐ ☐

26. Have you contributed or will you be contributing to your Health Savings Account (HSA) this year? If doing this by April 15th, please state. ☐ ☐ ☐

REMEMBER, IF YOU TOOK OUT MONEY FROM YOUR HSA LAST YEAR, WE NEED THE DISTRIBUTION FORM (1099-SA) FROM YOUR BANK.

Single or Family Contribution: Separate HSA for Spouse, if applicable

27. If you filed a US return last year, and did not receive a refund from a state(s), but instead paid those states extra, what was that total?

28. If **you both worked** last year, did you use a babysitter/daycare provider? If yes, please provide the following info on your provider, including TOTAL amount spent for babysitting for all children during the time they were under 13 y/o, and for all disabled persons.

Name of Provider: SSN/TAX ID #: Amount:

Street Address:

City: State ZIP Code:

29. Did you make any charity donation to an established US-Based Charity and have proof of it? If yes, please provide proof. Cash means check, credit card, cash. ***Also deductible on Colorado return, if you are filing Colorado state return.***

If NonCash Item, Please Specify: and/or Cash donation:

Estimate Value of NonCash Item Mileage (Roundtrip) for Charity Service work: 500

30. Did you own any rental or investment property, other than your primary home? **Did you convert your primary home** into a rental home (or vice versa)? **Or have you moved out** of your primary home and still own it? **If yes** to any of those 3 questions, please prepare an excel sheet of income and expenses for that property for all of last year, & provide conversion or move out date. Also, remember to provide your closing statements (HUD-1 statements) if you sold or bought properties (mentioned in question 13).

31. Please list your dependents. If they do not have socials or ITINS and need to apply for them, please state so from the drop-down box. You can claim dependent parents/relatives if they are visiting you from another country under extenuating circumstances. Please call for that info. Please **SEE PAGE 4 HERE FOR DOCUMENTATION** for proper documentation we need.

Name of Dependent	DOB mm/dd/yyyy	SSN# or ITIN#	Status (if no ITIN# or SSN#)

State Section:

32. Massachusetts filers, please provide the following amounts spent by you last year:
*Also, Please **provide your 1099-HC** from your employer or Health Insurance Company if you want to avoid the penalty from Massachusetts for not having health insurance proof.*
If you cannot provide your **1099-HC document,** then fill out following grid:

a) Medical/Dental
b) Fast Lane Toll
c) MBTA Transit

Taxpayer or Spouse (T/S)	Name of Insurance Company	Federal ID #	Subscriber #(usually on card)

33. Illinois & Minnesota Filers, did you have any children in KG-12 last year any money for their schooling expenses? (example: tuition, books, lab fees, instruments, supplies, equipment, etc.) KUMON & tutoring program costs NOT allowed for IL..For MN it's ok. *Provide a separate sheet if necessary.*

Name of Child	SSN# or ITIN#	(K-12)-Last Yr	School Name	School City	Total Cost

34. Education 529 Plan Participants:, *how much* did you put into your children's state sponsored **education plans** last year? ***Bright Start, Bright Directions, or College Illinois*** are three sponsored plans by Illinois. Some states also allow deductions for contributions:

35. For all renters, please give last year's rent expense here. (CA, IN, MA, MI, MN, MO, NJ, PA, & WI have rental deductions/ credits). PA & MO are for those 65 & older, widows & widowers 50 & older, and those disabled 18 & older.

Rent Paid Last Year

36. Was heating/gas expense included in rent you paid? If yes, please provide amount here: Yes ☐ No ☐

37. Minnesota Renters, please provide your **M-1PR document.**

Heat Included if any # Months Rented

38. Indiana Renters, give Landlord Name & Address, & your rental address if different from your mailing address &/or Landlord address. Attach additional sheets if more than one Indiana residence.

Landlord Name	Landlord (address, city, state, zip)	Your Rental (Address, city, state, zip)

39. New Jersey Renters, provide your a) roommates names, b)SSN #s, & c)rental amounts they paid. ***Provide this on a separate sheet of paper.***

40. New Mexico taxpayers, your medical expense last year:

41. Connecticut taxpayers, your vehicle taxes:

42. Georgia taxpayers, if your bought/leased/converted a car which is a low/zero emission vehicle, there is a 10%/20% credit. State your cost:

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Leave page blank if you do not have any job expenses.

PRINT FORM

RESET FORM

UNREIMBURSED JOB EXPENSES for W2 or Sole Proprietors	Taxpayer	Spouse	Total
Transportation/Travel Expenses (While Away from Main Job Site)			
-- Parking (while away):			$0
- - Roadway Tolls:			$0
- - Lodging:			$0
- Car Rental Charges:			$0
-- A irfare:			$0
- - Laundry Charges (only while away)			$0
-- Other Miscellaneous Travel (Please specify below, if possible):			$0
			0
Mileage you drive while on project (*NOT* to and from job, but to/from client and project sites):			$0
Year of Car:			
Make and Model of Car:			
Date you Bought Car:			
Did you take vehicle expenses last year on your tax return also? If yes, provide last year's return:	Please Select	Please Select	
Meals (lunch, dinner) etc. during time away from home:			$0
Supplies & Tools (-- e.g., laptop, software, job training education, uniform, boots, tools, etc.)			
- - Laptop Purchase Cost:			$0
- - Job Training (Course Cost, e.g., SAP/Peoplesoft training and books etc.):			$0
-- Uniform Cost:			$0
-- Tools Cost:			$0
-- Other Miscellaneous Costs (Please describe below):			$0
Utilities expense (cell phone, home phone, and internet charges as they relate to work)			
- - Mobile/Cell Phone Charges:			$0
- - Home Telephone Charges:			$0
-- Internet Usage:			$0
-- Other Miscellaneous Costs (Please list below):			$0
Attorney fees (tax advice portion only!) and Tax Accountant/Filing Charges :			$0
Office Expense (rent for expense, office furniture):			$0
	Please Select	Please Select	
Insurance (Life, Health, or Car). Please specify:			$0
Repairs/maintenance for car used for work purposes; or other, describe below:			$0
Postage:			$0
Contract Labor (anyone else you hired, gave money to):			$0
Advertising Expense:			$0
Immigration Expense (Visa Transfer Fees, Lawyer, Stamping, Travel for Stamping, Greencard):			$0
Stamping is only allowed if your employer requires you to get it in order to remain employed.			

Total Costs with Mileage: $0 Total Costs w/o Mileage: $0

Disregard this page or leave this page blank if you do not wish to apply for an individual tax identification number for any of your dependents.

ITIN (Individual Taxpayer Identification Number) Application Instructions

Make copies of the following items mentioned in 1-3. If you are local, please provide original notarized copies for items mentioned in 1-3. Else, if you are remote, we may be able to notarize these docs for you. MAKE SURE that you provide copies of 1-3 for each person you are applying an ITIN for. *Spouse L2 visa holders may apply for social security numbers, so be sure to contact the closest social security office for applying for that number instead of applying for an ITIN, if applicable (Spouse must be in USA to apply for Social Number, but not necessary for an ITIN).*

1) **Photo and address pages of the passport.**
2) **I-94 (Departure Record), FRONT & REVERSE SIDE which is usually stapled inside the passport. • If this is not available, then make sure to make a copy of the passport page where the Department of Homeland Security has stamped the entry date.**
3) **Valid US Entry Visa.**
    a. ***You may use a foreign birth certificate* in place of a US Visa, but it MUST be in ENGLISH. Indian PAN cards will not work.**
4) **Have documents notarized by a US Notary. Notary must indicate "This is a true and certified copy of the original." If you are local, please try to do this.**

*****Our Fax # and other Contact info is listed here below. We have extended hours during tax season.**

Thank You!***

939 NORTH PLUM GROVE ROAD • SUITE A • SCHAUMBURG, IL • 60173
PHONE: (847) 619-0413 • FAX: (847) 619-0966
EMAIL: INFO@VIMLANTAX.COM